

**USD 237 Board of Education Regular Meeting
Board Minutes for Monday, January 13, 2025
216 S. Jefferson St., Smith Center, KS 66967
Smith Center Board of Education Meeting Room**

Item 1. Call to Order

President Theron Haresnape called the meeting to order.

7:00 PM

Present for the call to order were Board Members Marty Hanson, Jodi Frydendall, Adam Rentschler, Libby McDonald, Sara Pruden and Steve Overmiller, Superintendent Dustin McEwen, Board Clerk Susan Panter, Principals Michelle Stamm and Greg Koelsch, teacher Amy Terrill and student Khloe Padilla.

Item 2. Approval of Agenda - Add/Delete

Steve Overmiller made a motion to approve the agenda with the addition of Item 13b, Approval of Contract Extension. Adam Rentschler seconded the motion. The motion was approved by a 7-0 vote.

Item 3. FCCLA Star Event - Khloe Padilla

Khloe Padilla gave a presentation of her FCCLA Star Event for a Buddy Bench at the elementary school. This would consist of Khloe presenting to the elementary classes educational materials to encourage support and kindness towards each other. The bench would be on the playground for students to recognize someone who is left out or having a bad day. Students would then be able to put in place the resources that were taught to them. Khloe is in the process of getting donations to fund the project.

Amy Terrill and Khloe Padilla left the meeting at 7:12 p.m.

Item 4. Approval of Consensus Items

- a. December 9, 2024 Regular Board Meeting Minutes
- b. January 13, 2025 Statements
- c. Approval of Donations
- d. Approval of Custodial Contract - James Tilton
- e. Review of Financial Statements/Activity Fund Reports
(July-December 31, 2024)
- f. Approval of Resignation from Brenda Norton from Custodial

Adam Rentschler made a motion to approve the Consensus Items. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

Item 5. Public Forum

None

Item 6. Resolution to Establish Election of Officers

Sara Pruden made a motion to approve the Resolution to Establish the Election of Officers. Adam Rentschler seconded the motion. The motion was approved by a 7-0 vote.

The Resolution was signed by each of the board members and the board clerk.

Item 7. Second Reading and Approval of KSDE Board Policies

Mr. McEwen reviewed the KSDE Board Policies. He made the recommendation that the policies be approved with the exception of the Fundraising Policy, DFH to allow additional time for review.

Adam Rentschler made a motion to approve the KSDE Board Policies with the exception of DFH. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote.

Item 8. Reports

- a. Libby McDonald, NCKSEC Interlocal #636 Report
Nothing to report
- b. Greg Koelsch, Jr-Sr. High Principal Report
Nothing to add
- c. Michelle Stamm
Nothing to add
- d. Dustin McEwen, Superintendent Report
 - Mr. Kuhlmann looked at a truck in Kansas City since he was in the area
 - Fire Marshall inspection - door at tech building needs to be replaced
 - Handicapped parking at high school

- Inservice on January 20, 2025
- Hayley Moll has been working on the cardiac policies
- HTK roofing contractor inspection
- Financials

Item 9. Audit Report - June 30, 2024 - Mapes & Miller, CPA's

The board welcomed Mr. Denis Miller to the meeting. Mr. Miller presented a draft report of the district's June 30, 2024 fiscal year audit. Mr. Miller reviewed the Independent Auditor's Report. The audit is conducted with auditing standards generally accepted in the United States of America (GAAS) and the Kansas Municipal Audit and Accounting Guide (KMAAG). He suggested that the staff continually review their procedures for opportunities to increase the segregation of duties. He stated in a district our size, segregation of duties is not always possible. Professional standards require that we provide the district with the information about the responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and time of the audit. The report includes the aggregate cash and unencumbered cash balance of USD 237 as of June 30, 2024. Compliance with Kansas Statutes - Mandatory Purchase of Products: K.S.A. 75-3322 requires districts to make purchases of products offered by Kansas Industries for the Blind and Severely Disabled. The district failed to make mandatory purchases offered by these industries during the year ending June 30, 2024. He explained that because of the quality and cost associated with the products, most schools do not purchase any products.

Outstanding Checks: K.S.A. 10-816 requires checks outstanding for two years or more be cancelled and restored to the fund originally charged. The High School Activities fund has checks over two years old that have not been cancelled. The District is not aware of any other non-compliance with Kansas statutes.

Mr. Miller explained the operating transfers from General and Supplemental General to the funds as required by Statutory Authority. Mr. Miller discussed Summary of Expenditure, actual and budget. He talked about the certified budget numbers and expenditures chargeable to current year, the variance over (under) if there are any positive numbers, it is considered a budget violation, ours were all under. He went on to review all the funds, receipts and expenditures for the funds.

Mr. Miller reviewed all items in the budgetary process and stated that the audit did not find any budget violations. Mr. Miller was pleased with the district building up the cash.

Mr. Miller asked the Board to make a motion to approve the Fiscal Year 2023-2024 Audit Report.

Item 10. Approval of Fiscal Year 2023-2024 Audit Report

Steve Overmiller made a motion to approve the Audit Report for Fiscal Year 2023-2024 as presented by Denis Miller. Adam Rentshler seconded the motion. The motion was approved by a 7-0 vote.

The board members thanked Denis Miller for his firm's work in completing the 2023-2024 district audit.

Theron Haresnape and Susan Panter signed the Management Representative Letter for Mapes & Miller, CPA's.

Denis Miller left the meeting at 8:15 p.m.

Item 11. Discussion & Explanation KN-Claim Jan. '24 & March '24

Mr. McEwen gave information on the KN-Claim monies for January and March of 2024 that the district did not receive.

Item 12. Discussion and Possible Approval of Food Purchasing

Mr. McEwen discussed the Food Purchasing Memorandum of Understanding with Greenbush.

Libby McDonald made a motion to approve Mr. McEwen to make a decision regarding food purchasing. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

Item 13. Executive Session - Personnel - Board's Evaluation of the Superintendent

Adam Rentschler made a motion that only the board members go into Executive Session - Personnel - Board's Evaluation of the Superintendent pursuant to non-elected personnel exception under KOMA for a period of ten (10) minutes, returning to the open meeting in this room at **9:04 PM**. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote. **8:54 PM**

Mr. McEwen, Greg Koelsch, Michelle Stamm and Susan Panter left the closed meeting. **8:54 PM**

The board members discussed personnel matters.

Susan Panter returned to the open meeting. **9:04 PM**

Adam Rentschler made a motion that only the board members go into Executive Session - Personnel - Board's Evaluation of the Superintendent pursuant to non-elected personnel exception under KOMA for a period of two (2) minutes, returning to the open meeting in this room at **9:06 PM**. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote. **9:04 PM**

Susan Panter left the closed meeting. **9:04 PM**

The board members discussed personnel matters.

Susan Panter returned to the open meeting. **9:06 PM**

Adam Rentschler made a motion that only the board members go into Executive Session - Personnel - Board's Evaluation of the Superintendent pursuant to non-elected personnel exception under KOMA for a period of five (5) minutes, returning to the open meeting in this room at **9:11 PM**. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote. **9:06 PM**

Susan Panter left the closed meeting. **9:06 PM**

The board members discussed personnel matters.

Mr. McEwen and Susan Panter returned to the open meeting.

9:11 PM

Item 13b. Approval of Contract Extension

Sara Pruden made a motion for Approval of Contract Extension for Mr. McEwen for the 2026-2027 school year. Adam Rentschler seconded the motion. The motion was approved by a 7-0 vote.

Item 14. Board Comments

None

Item 15. Adjourn

Adam Rentschler made a motion to adjourn the meeting. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

9:21 PM

....."it shall be my constant endeavor to devote time, thought and study to the duties and responsibilities of a school board member so that I may render effective and credible service....."

School Board Member Code of Ethics

Theron Haresnape, President

Susan Panter, Clerk

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